

To: EDC Governance Committee Members

Re: Minutes of January 4, 2018

Present: Matt Fuller, Chairman Governance Committee, EDC Director
Chris Barden, Member, EDC Vice Chairman
Jeffery Byrne, Member, EDC Secretary
Dr. Kris Duffy, Member, EDC Director
Elaine Behlmer, Office Administrator/Acting Secretary

On January 4, 2018 the Governance Committee of the EDC Board of Directors for the Economic Development Corporation met in the President's Conference Room at Scoville Learning Center at SUNY Adirondack located at 640 Bay Road in Queensbury, NY, The following items of business were discussed:

- A. Call to Order: Governance Committee Chair Matt Fuller called the meeting to order at 8:02 a.m.
- B. Items
 - a. Board Position – Jeff Byrne’s spot will be open in 2018. He is also Secretary
The committee discussed filling Jeff’s board seat expiring 4/30/18 with representation for up-county along with Jeff’s position as Secretary and member of the Governance Committee. A lunch meeting will be scheduled with prospective board member who has interest in serving on the EDC Board of Directors and has a connection to Gore and Whiteface. Briefly discussed is development of mountain year round along with ORDA/ROOST survey results for advanced recreation/next steps and Unit Management Plan (UMP). EDC Board positions will be approved at EDC’s Annual Meeting scheduled for Tuesday, March 20, 2018.
EDC/Gore Mountain event is briefly discussed. Elaine will reach out to Emily at Gore regarding dates and promotion for this event.
 - b. Review of Board Policies – On Website. We should review and confirm them.
Matt Fuller distributes copies of revised policies and recommended by-law changes approved by board members .Updated policies are on EDC’s website for review and discussion at next scheduled Governance Committee Meeting. Discussion continued on future board seats and requirements for serving as an Officer to include length of time on board with number of meetings attended reviewed. Chris Barden will continue to serve as a board member but not Vice Chair in 2018. EDC Chair Arleen Girard will be contacted regarding succession plan. The Governance Committee makes the recommendation which goes to the full board for a vote.
 - c. Strategic Plan – all is going well. A discussion follows on having strategic planning information or an Executive Summary with bullets in advance for review prior to board meeting. Briefly discussed is a recommendation from Governance for an annual review on progress and recruitment of Camoin and Tucker Strategies for EDC membership.
 - d. By-laws confirmation for March meeting – Matt Fuller has copy of red-lined document for review and approval at Annual Meeting.

C. New Business – Next Meeting: Friday, February 9th at 8 a.m. in the President’s Office at SUNY Adirondack.

D. Adjourn – upon no further business to come before the Committee, Governance Committee Chair Matt Fuller adjourned the meeting at 8:32 a.m.