To: EDC Governance Committee Members DRAFT

Re: Minutes of September 14, 2018

Present: Dr. Kristine Duffy, Member, EDC Director

 Chris Barden, Member, EDC Vice Chairman

 Matt Fuller, Member, Secretary

 Alex Rotolo, Member

 Jennifer Switzer – EDC staff

Absent:

On September 14, 2018 the Governance Committee of the EDC Board of Directors for the Economic

Development Corporation met in the President's Conference Room at Scoville Learning Center at SUNY Adirondack located at 640 Bay Road in Queensbury, NY. The following items of business were discussed:

1. Call to Order: Governance Committee Chair Dr. Kristine Duffy called the meeting to order at 8:01 a.m.

1. Approval of EDC Governance Committee Meeting Minutes May 11, 2018

Last month’s meeting minutes were forwarded to committee members for review.

A motion is made by Matt Fuller, seconded by Chris Barden and carried unanimously to approve EDC Governance Committee Meeting Minutes May 11, 2018.

1. Items
	1. Board Positions –Discussion on recommendation of board positions to be completed 4/30/2019 for Chair Arleen Girard, Dr. Kristine Duffy and the Vice Chair:
* Vice Chair discussion, Chris Barden to remain as Vice Chair. Dr. Duffy will make the recommendation to the full board for Chris Barden to serve for an additional year as the Vice Chair.
* The committee then discussed the replacement for Arleen Girard as chair. Various board members were discussed, including Matt Fuller willing to consider the position. With no further discussion, A motion is made by Alex Rotolo, seconded by Matt Fuller and carried unanimously to recommend to EDC’s BOD’s, Chris Barden serve for an additional year as Vice Chair and the recommendation of the appointment of Matt Fuller as Chair of the EDC BOD upon completion of Arleen Girard’s current term ending 4/30/2019.
1. New Business –Jennifer Switzer updates the committee on the status of the budget process. A short discussion ensues regarding inquiries into the cash/cash equivalent balance and the members’ support of current balances.
2. Adjourn – upon no further business to come before the Committee, Governance Committee Chair Kris Duffy adjourned the meeting at 8:20 a.m.