ECONOMIC DEVELOPMENT CORPORATION

REGULAR MONTHLY MEETING OF THE BOARD OF DIRECTORS

November 18, 2026 8:00 a.m.

In-Person at EDC Offices - 11 South St, Suite 201, Glens Falls, NY 12801

To view Livestream on YouTube, go to: @WarrenCountyEDC_livestream

AGENDA

I. Welcome & Call to Order **Chair Melanie Weber**

EDC Board of Directors: Melanie Weber, Chair; Kathy Muncil, Vice Chair/Treasurer; Laura Ladu, Secretary; Michael Aliotta; Glens Falls Representative Judy Calogero; Sue Corney; Kelli Derway; Matthew Fuller; Michael McLarty; Town of Queensbury Representative John Strough; SUNY Adirondack President Anastasia Urtz; Ashley Walden; Paul Wersten; Warren County Representative Mike Wild

II. Reports of Committees

- Governance Committee Meeting – November 4, 2026
- Audit & Finance Committee Meeting – November 10, 2026

III. Approval of Minutes

- Review & Approval of October 28, 2026 EDC Board of Directors Meeting Minutes

IV. Review of Financials

- Review & Approval of October 2026 Financials

V. Board Discussion/Recommendations

- Child Care Event
- Membership
- Economic Impact Study
- Review and Approval of Resolutions
    - RESOLUTION No. 20261118-01 to Approve the 2027 EDC Holiday Schedule
    - RESOLUTION No. 20261118-02 to Approve the Revised EDC Employee Handbook
    - RESOLUTION No. 20261118-03 to Approve EDC 2027 Employee Salary Wage Increase
    - RESOLUTION No. 20261118-04 to Approve 2027 Employee SEP Contributions
    - RESOLUTION No. 20261118-05 to Approve 2027 Health and Vision and Life Contributions
    - RESOLUTION No. 20261118-06 to Approve the 2027 EDC Statutory Resolution Schedule
- 2027 Board Meeting Calendar

VI. President/Staff Report

- Business Activity/Reporting
- Grant Updates
- Upcoming Events
    - December 10: Holiday Party
    - December 16: Susan Arbetter 1st ADK Park Session

VII. Other Business

VIII. Executive Session – if applicable

IX. Adjournment

Next Executive Committee Meeting: December 2, 2026 @ 7:30 a.m.

Next Audit & Finance Committee Meeting: December 8, 2026 @ 4:00 p.m.

Next Regular Board of Directors Meeting: December 16, 2026 @ 8:00 a.m.

Next Governance Committee Meeting: February 4, 2026 @ 9:00 a.m.

- MEETING MINUTES –

ECONOMIC DEVELOPMENT CORPORATION WARREN COUNTY
GOVERNANCE COMMITTEE MEETING
November 4, 2026, 9:00 a.m.

Present:	Sue Corney – Chair of Governance Committee Paul Wersten – Member of Governance Committee
Absent:	Mike McLarty – Member of Governance Committee
Staff:	Jim Siplon – President, EDC Eric Rosenfield – Economic Development & Communications Coordinator

Welcome & Call to Order: Governance Committee Chair Sue Corney welcomed committee members and staff and called the meeting to order at 9:02 a.m.

Approval of Governance Minutes: A motion to approve the minutes of the August 12, 2026 Governance Committee Meeting was made by Paul Wersten; seconded by Sue Corney who noted her absence; all in favor; motion carried.

Discussion: With Board Seat #1's term concluding in the first quarter of 2027, the Committee discussed potential candidates to fill the vacancy. Given the seat's anticipated role on the Audit & Finance Committee, discussion focused on identifying candidates with a CPA designation or private-sector financial leadership experience. The Committee reviewed a proposed Governance Meeting schedule, recent Employee Handbook updates, and the 2027 Holiday Schedule. A motion was made by Paul Wersen to advance resolutions regarding the Employee Handbook updates and 2027 Holiday Schedule to the full Board for consideration; seconded by Sue Corney; all in favor; motion carried.

Other Business: Mr. Siplon discussed upcoming advisory council meeting plans, new CEG "work from home" data, and the need for additional small business resources.

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Executive Session: Not applicable

Approvals, Resolutions, Actions:

- August 12, 2026 Meeting Minutes
- Advanced resolutions to the full Board for consideration:
    - RESOLUTION No. 20261118-01 to Approve the 2027 EDC Holiday Schedule
    - RESOLUTION No. 20261118-02 to Approve the Revised EDC Employee Handbook

Adjournment: With no further business to come before the Governance Committee, a motion was made by Paul Wersten to adjourn; seconded by Sue Corney; motion carried unanimously to adjourn the meeting at 9:19 a.m.

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ECONOMIC DEVELOPMENT CORPORATION
-- MINUTES –
EDC Audit & Finance Committee Meeting
November 10, 2026, 4:00 pm

Voting Members Present:
Kathy Muncil – Committee Chair
Judy Calogero – Representative, City of Glens Falls, Committee Member

EDC Staff:
Jim Siplon – President
Diane Dumouchel – Finance & Compliance Director
Eric Rosenfield – Economic Development and Communications Coordinator

Absent:
Laura Ladu, Committee Member

Welcome & Call to Order: Committee Chair Kathy Muncil called the meeting to order at 4:06 pm on Tuesday, November 10, 2026. The meeting was held in person. All meeting materials were provided to members in advance of the meeting for review. A quorum was present. The meeting was livestreamed on YouTube.

Approval of October 27, 2026 Minutes: The committee reviewed the October 27, 2026 Audit & Finance Committee Meeting Minutes. There were no comments or questions. Motion to approve the minutes was made by Judy Calogero; seconded by Kathy Muncil; all in favor; motion carried.

Review and Approval of Financials: Finance & Compliance Director Diane Dumouchel reviewed the October 2026 Financials. She made note of a SEP contribution overpayment that would be corrected next month. EDC President Jim Siplon briefly discussed current and future grants and the process by which they could be managed going forward. Motion to approve the financials made by Judy Calogero; seconded by Kathy Muncil; all in favor; motion carried.

Discussion: The Committee reviewed and discussed draft resolutions for a 2027 Employee Salary Wage Increase; 2027 Employee SEP Contributions; 2027 Health, Vision & Life Contributions; and the 2027 Statutory Resolutions Calendar. A motion was made by Kathy Muncil to advance all four resolutions to the full Board for consideration; seconded by Judy Calgero; all in favor; motion carried.

Other Business: None

Executive Session: Not Applicable

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Approvals, Resolutions, Actions:

- October 27, 2026 Meeting Minutes
- October 2026 Financials
- Advanced resolutions to the full Board for consideration:
    - RESOLUTION No. 20261118-03 to Approve EDC 2027 Employee Salary Wage Increase
    - RESOLUTION No. 20261118-04 to Approve 2027 Employee SEP Contributions
    - RESOLUTION No. 20261118-05 to Approve 2027 Health and Vision and Life Contributions
    - RESOLUTION No. 20261118-06 to Approve 2027 EDC Statutory Resolution Schedule

Adjournment: Upon no further business to come before the committee, a motion to adjourn was made by Judy Calogero; seconded by Kathy Muncil; all in favor; motion carried at 4:31 pm.

Next BOD Meeting: November 18, 2026 – 8:00 am 11 South Street, Suite 201

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ECONOMIC DEVELOPMENT CORPORATION

REGULAR MONTHLY MEETING OF THE BOARD OF DIRECTORS

-- MINUTES --

October 28, 2026 8:00 a.m.

Voting Members Present:
Melanie Weber, Chair
Kathy Muncil, Vice Chair/Treasurer
Laura Ladu, Secretary
Michael Aliotta
Judy Calogero - Glens Falls Representative
Sue Corney
Kelli Derway
Anastasia Urtz, SUNY Adirondack President
Ashley Walden
Paul Wersten

EDC Staff:
Jim Siplon - President
John Wheatley - Vice President
Diane Dumouchel - Finance & Compliance Director
Eric Rosenfield - Economic Development & Communications Coordinator

Absent:
Matthew Fuller
Michael McLarty
John Strough - Town of Queensbury Representative
Mike Wild - Warren County Representative

Guests: Robert Bullock

Welcome & Call to Order: Board Chair Melanie Weber called the meeting to order at 8:01 am on Wednesday October 28, 2026. The meeting was held in person. A quorum was present. The meeting was live streamed on YouTube.

Reports of Committees: Audit & Finance Committee Chair Kathy Muncil reviewed the October 27, 2026 committee meeting with members.

Review and Approval of Minutes: The Board reviewed the September 23, 2026 Board of Directors Meeting and September 30, 2026 Special Board of Directors Meeting Minutes. There were no comments or questions. Motion to approve both minutes was made by Sue Corney; seconded by Paul Wersten; all in favor; motion carried.

Review and Approval of Financials: EDC Finance & Compliance Director Diane Dumouchel reviewed the September 2026 Financials, also noting that the 2027-2030 pro-forma Budget was submitted. Motion to approve the September 2026 Financials was made by Kathy Muncil; seconded by Judy Calogero; all in

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favor; motion carried.

Board Discussion/Recommendations: Board Chair Melanie Weber asked for feedback on the Annual Luncheon and Albany Business Review Event. EDC President Jim Siplon pointed out the difference in outside area participation between the two events and possible future work with Albany Business Review to further explore Capital Region relationships. There was discussion of future collaborations, enhancing student engagement, surveying participants for their feedback, as well as the potential for a third-party Economic Impact Report. EDC Coordinator Eric Rosenfield provided a summary of recent membership and community communications and pipeline of upcoming events, asking for input from the board going forward. He noted working with Robert Bullock on updated membership tiers and benefits, with Mr. Bullock providing further context. Finally, Mr. Rosenfield noted he will prepare a full 2027 Board of Directors Meeting schedule.

President/Staff Report: EDC Vice President John Wheatley reviewed recent business activity, the project pipeline, and growth. Jim Siplon described recent engagement with a modular housing organization with interest in growing in our area. Mr. Wheatley also provided an update on SLIC Fiber's recent work in expanding the service offerings and broadband availability, sharing relevant data. Finally, Mr. Siplon reviewed grant activities and upcoming events.

Other Business: None

Executive Session: None

Approvals, Resolutions, Actions:

- Approval of September 23, 2026 EDC Monthly Board of Directors Meeting Minutes
- Approval of September 30, 2026 EDC Special Board of Directors Meeting Minutes
- Approval of September 2026 Financials

Adjournment: Upon no further business to come before the board, a motion to adjourn was made by Anastasia Urtz; seconded by Kathy Muncil; motion carried unanimously to adjourn at 9:06 a.m.

Next Governance Committee Meeting: November 4, 2026 @ 9:00 a.m.

Next Audit & Finance Committee Meeting: November 10, 2026 @ 4:00 p.m.

Next Regular Board of Directors Meeting: November 18, 2026 @ 8:00 a.m.

Next Executive Committee Meeting: December 2, 2026 @ 7:30 a.m.

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RESOLUTION NO. 20261118-01
OF THE WARREN COUNTY ECONOMIC DEVELOPMENT CORPORATION
APPROVING THE 2027 EDC HOLIDAY SCHEDULE

WHEREAS, the Warren County Economic Development Corporation ("EDC") annually adopts an official holiday schedule for its employees; and

WHEREAS, the proposed 2027 Holiday Schedule, attached herein, has been reviewed and is consistent with standard business practices and local observances; and

WHEREAS, it is in the best interest of the organization and its employees to establish and approve the 2027 EDC Holiday Schedule in advance of the upcoming calendar year as recommended by the EDC Governance Committee.

NOW, THEREFORE, BE IT RESOLVED, that the Warren County Economic Development Corporation hereby approves the 2027 EDC Holiday Schedule as presented; and

BE IT FURTHER RESOLVED, that the President and CEO is authorized to distribute the approved schedule to all employees and post it in accordance with organizational policy.

Motion: _____ **Second:** _____

All members voting for the Board of Directors as indicated below:

Kathy Muncil	Yes/No/Absent	Michael McLarty	Yes/No/Absent
Laura Ladu	Yes/No/Absent	Mike Wild	Yes/No/Absent
Sue Corney	Yes/No/Absent	Judy Calogero	Yes/No/Absent
Michael Aliotta	Yes/No/Absent	John Strough	Yes/No/Absent
Ashley Walden	Yes/No/Absent	Melanie Weber	Yes/No/Absent
Kelli Derway	Yes/No/Absent	Paul Wersten	Yes/No/Absent
Anastasia Urtz	Yes/No/Absent	Matt Fuller	Yes/No/Absent

I, Laura Ladu, Secretary of the Economic Development Corporation (EDC) authorized under the laws of the State of New York, do hereby certify that at the meeting of the Board of Directors of the Economic Development Corporation, located at 11 South Street, Suite

201 in Glens Falls, NY on the 18th day of November 2026, at which a quorum was present, a resolution to approve the 2027 Holiday Schedule for the EDC, attached herein, as recorded in minutes of this date.

In witness where, I have hereunto set my hand on the 18th day of November 2026.

_____

Laura Ladu, Secretary
Economic Development Corporation (EDC)

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2026 EDC Holiday Observance

Date	Holiday
Friday, January 01	New Year's Day
Monday, January 18	Birthday of Martin Luther King, Jr
Monday, February 15	President's Day
Monday, May 31	Memorial Day
Friday, June 18 (observed)	Juneteenth National Independence Day
Friday, July 5 (observed)	Independence Day
Monday, September 6	Labor Day
Monday, October 11	Columbus Day/Indigenous Peoples' Day
Thursday, November 11	Veterans Day
Thursday/Friday November 25 and 26	Thanksgiving Holiday
Friday/Monday, December 24 & 27	Christmas Holiday

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EDC WARREN COUNTY RESOLUTION No. 20261118-02

To Approve the Revised EDC Employee Handbook, October 2026

Introduced by: _____ Seconded by: _____

WHEREAS, the Economic Development Corporation ("EDC") is committed to maintaining clear, comprehensive, and up-to-date policies and procedures that govern the employment practices and workplace standards of the organization.

WHEREAS, the EDC Governance Committee has conducted a thorough review of the existing EDC Employee Handbook and has recommended revisions to ensure alignment with current legal requirements, organizational values, and best practices.

WHEREAS, the staff of the EDC has consulted with HR Integra, EDC's contracted Human Resources entity, to ensure that the revised handbook reflects professional guidance and compliance with applicable employment laws and regulations.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Economic Development Corporation hereby approves the revised EDC Employee Handbook as presented and recommended by the EDC Governance Committee.

BE IT FURTHER RESOLVED THAT the revised Employee Handbook shall be effective immediately upon adoption of this resolution, and that all EDC employees shall be provided access to the updated document and informed of its provisions.

BE IT FURTHER RESOLVED that the Governance Committee, in continued consultation with HR Integra, shall periodically review and recommend updates to the Employee Handbook as necessary to reflect changes in law, policy, or organizational needs.

All members voting of the Board of Directors as indicated below:

Kathy Muncil	Yes/No/Absent	Michael McLarty	Yes/No/Absent
Laura Ladu	Yes/No/Absent	Mike Wild	Yes/No/Absent
Sue Corney	Yes/No/Absent	Judy Calogero	Yes/No/Absent
Michael Aliotta	Yes/No/Absent	John Strough	Yes/No/Absent

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Ashley Walden	Yes/No/Absent	Melanie Weber	Yes/No/Absent
Kelli Derway	Yes/No/Absent	Paul Wersten	Yes/No/Absent
Anastasia Urtz	Yes/No/Absent	Matt Fuller	Yes/No/Absent

I, Laura Ladu, Secretary of the Economic Development Corporation (EDC) authorized under the laws of the State of New York, do hereby certify that at the meeting of the Board of Directors of the Economic Development Corporation, located at 11 South Street, Suite 201 in Glens Falls, NY on the 18th day of November 2026, at which a quorum was present, a resolution to approve the Revised EDC Employee Handbook as recorded in minutes of this date.

In witness where, I have hereunto set my hand on the 18th day of November 2026.

_____

Laura Ladu, Secretary
Economic Development Corporation (EDC)

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EDC RESOLUTION No. 20261118-03

Approval of the 2027 EDC Employee Salary/Wage Increase

Introduced by: _____ **Seconded by:** _____

WHEREAS a motion was made to approve EDC 2027 Employee Salary/Wage Increase as recommended by the Audit & Finance Committee.

WHEREAS, the EDC Warren County has adopted their 2027 annual budget.

WHEREAS personnel costs for the year 2027 were incorporated within the adopted budget and the board hereby approves the 2027 Calendar Year to increase salaries/wages in the amount(s)/percentages listed below for the following employees:

Percentage increase of 3% for full-time, salaried staff members.

Flat rate wage increase in the amount of $1.00 per hour for returning hourly staff members.

NOW THEREFORE, BE IT RESOLVED, that the EDC Board has unanimously approved the adoption of the 2027 EDC Employee Salaries/Wages for salaried and hourly staff members.

All Members of the Board of Directors voting as indicated below:

Melanie Weber	Yes/No/Absent	Matt Fuller	Yes/No/Absent
Kathy Muncil	Yes/No/Absent	Michael McLarty	Yes/No/Absent
Laura Ladu	Yes/No/Absent	John Strough	Yes/No/Absent
Michael Aliotta	Yes/No/Absent	Anastasia Urtz	Yes/No/Absent
Judy Calogero	Yes/No/Absent	Ashley Walden	Yes/No/Absent
Sue Corney	Yes/No/Absent	Paul Wersten	Yes/No/Absent
Kelli Derway	Yes/No/Absent	Mike Wild	Yes/No/Absent

I, Laura Ladu, Secretary of the Economic Development Corporation (EDC) authorized under the laws of the State of New York, do hereby certify that at a meeting of the Board of Directors of the Economic Development Corporation, duly called, held at the premises of 11 South Street - Suite 201,

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Glens Falls NY on the 18th Day of November 2026, at which a quorum was present, a resolution to approve 2027 EDC Employee Salary/Wage Increase as entered into official minutes.

In witness where, I have hereunto set my hand on the 18th day of November 2026.

_____

Laura Ladu, Secretary
Economic Development Corporation (EDC)

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EDC WARREN COUNTY RESOLUTION No. 20261118-04

To Approve 2027 Employee SEP Contributions

Introduced by: _____ **Seconded by:** _____

WHEREAS, EDC Warren County has established a SEP Program for its regular full-time employees.

WHEREAS, EDC's Warren County Audit & Finance Committee has reviewed and made a recommendation to continue the established SEP Program for its regular full-time employees.

WHEREAS employer contribution will be calculated and administered at 9% of full wages, paid directly to Capital Group respectively to each eligible employee's SEP account monthly.

WHEREAS the EDC 2027 budget includes adequate coverage for this benefit.

NOW THEREFORE BE IT RESOLVED that the EDC Board has unanimously approved the adoption of the 2027 Employer SEP Contributions.

All members voting for the Board of Directors as indicated below:

Melanie Weber	Yes/No/Absent	Matt Fuller	Yes/No/Absent
Kathy Muncil	Yes/No/Absent	Michael McLarty	Yes/No/Absent
Laura Ladu	Yes/No/Absent	John Strough	Yes/No/Absent
Michael Aliotta	Yes/No/Absent	Anastasia Urtz	Yes/No/Absent
Judy Calogero	Yes/No/Absent	Ashley Walden	Yes/No/Absent
Sue Corney	Yes/No/Absent	Paul Wersten	Yes/No/Absent
Kelli Derway	Yes/No/Absent	Mike Wild	Yes/No/Absent

I, Laura Ladu, Secretary of the Economic Development Corporation (EDC) authorized under the laws of the State of New York, do hereby certify that at the meeting of the Board of Directors of the Economic Development Corporation, located at 11 South Street, Suite 201 in Glens Falls, NY on the 18th day of November 2026, at which a quorum was present, and

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that the same is true and correct in the transcript of said resolution, entered in the regular book of minutes of proceedings of EDC.

In witness where, I have hereunto set my hand on the 18th day of November 2026.

_____
Laura Ladu, Secretary
Economic Development Corporation (EDC)

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RESOLUTION No. 20261118-05

Approval of the 2027 Employee Health/Vision/Dental/Life Insurance Contributions

Introduced by: _____ **Seconded by:** _____

WHEREAS a motion was made to approve 2027 Employee Health/Vision/Dental and Life Insurance contributions as recommended by EDC's Audit & Finance Committee.

WHEREAS employer health contribution is 75% for 2027.

WHEREAS employee health contribution is 25% for 2027.

WHEREAS employer vision contribution is 75% for 2027.

WHEREAS employee vision contribution is 25% for 2027.

WHEREAS employer dental contribution is $50/month for covered employees to FSA/HSA or employee has the option to select an employer sponsored dental policy where EDC's contribution is not to exceed $50/month or 75%, whichever is less.

WHEREAS employer life insurance contribution is 100% for 2027.

NOW THEREFORE BE IT RESOLVED that the EDC Board has unanimously approved the adoption of the Health/Vision/Dental and Life Contributions for January 1, 2027, through December 31, 2027.

All Members of the Board of Directors voting as indicated below:

Melanie Weber	Yes/No/Absent	Matt Fuller	Yes/No/Absent
Kathy Muncil	Yes/No/Absent	Michael McLarty	Yes/No/Absent
Laura Ladu	Yes/No/Absent	John Strough	Yes/No/Absent
Michael Aliotta	Yes/No/Absent	Anastasia Urtz	Yes/No/Absent
Judy Calogero	Yes/No/Absent	Ashley Walden	Yes/No/Absent
Sue Corney	Yes/No/Absent	Paul Wersten	Yes/No/Absent
Kelli Derway	Yes/No/Absent	Mike Wild	Yes/No/Absent

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I, Laura Ladu, Secretary of the Economic Development Corporation (EDC) authorized under the laws of the State of New York, do hereby certify that at a meeting of the Board of Directors of the Economic Development Corporation, duly called, held at the premises of 11 South Street – Suite 201, Glens Falls NY on the 18th day of November 2026, at which a quorum was present, a resolution to approve 2027 Employee Health/Vision/Dental and Life Insurance Contributions for all eligible employees was unanimously adopted and that the same is true and correct in transcript of said resolution, entered in the regular book of minutes of proceedings of EDC.

In witness where, I have hereunto set my hand on the 18th day of November 2026.

_____

Laura Ladu, Secretary
Economic Development Corporation (EDC)

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RESOLUTION NO. 20261118-06
OF THE WARREN COUNTY ECONOMIC DEVELOPMENT CORPORATION
APPROVING THE 2027 EDC STATUTORY RESOLUTION SCHEDULE

WHEREAS, the Warren County Economic Development Corporation ("EDC") is adopting an official statutory resolution schedule; and

WHEREAS, the proposed 2027 EDC Statutory Resolution Schedule, attached herein, has been reviewed and is consistent with standard business practices and local observances; and

WHEREAS, it is in the best interest of the organization and its employees to establish and approve the 2027 EDC Statutory Resolution Schedule in advance of the upcoming calendar year as recommended by the EDC Audit & Finance Committee.

NOW, THEREFORE, BE IT RESOLVED, that the Warren County Economic Development Corporation hereby approves the 2027 EDC Statutory Resolution Schedule as presented; and

BE IT FURTHER RESOLVED, that the President and CEO is authorized to distribute the approved schedule to all employees and post it in accordance with organizational policy.

Motion: _____ Second: _____

All members voting for the Board of Directors as indicated below:

Kathy Muncil	Yes	Michael McLarty	Yes
Laura Ladu	Absent for vote only	Mike Wild	Yes
Sue Corney	Yes	Judy Calogero	Yes
Mike Aliotta	Yes	John Strough	Yes
Ashley Walden	Yes	Melanie Weber	Yes
Kelli Derway	Yes	Paul Wersten	Yes
Anastasia Urtz	Yes	Matt Fuller	Yes

I, Laura Ladu, Secretary of the Economic Development Corporation (EDC) authorized under the laws of the State of New York, do hereby certify that at the meeting of the Board of Directors of the Economic Development Corporation, located at 11 South Street, Suite 201 in Glens Falls, NY on the 18th day of November 2026, at which a quorum was present, a resolution to approve the 202t EDC Statutory Resolution Schedule, attached herein, as recorded in minutes of this date.

In witness where, I have hereunto set my hand on the 18th day of November 2026.

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Laura Ladu, Secretary
Economic Development Corporation (EDC)

2027 EDC Statutory Resolution Schedule

Board Meeting Month	Statutory Resolutions	Committee(s) Advancing Resolution
January		
February		
March	Approval of Seat 1 Board Member and Secretary (Laura Ladu exp 4/1/2027)	Governance
	Appointment of 2027 EDC Officers (Chair, Vice Chair, Treasurer & Secretary)	Governance
	Appointment of 2027 Members of the Audit & Finance Committee	Governance; Audit & Finance
	Appointment of 2027 Members of the Executive Committee	Governance
	Appointment of 2027 Members of the Governance Committee	Governance
	Approve & Reaffirm EDC Policies 1-25	Governance; Audit & Finance
	Approve & Reaffirm EDC Professional Relationships Retained	Governance; Audit & Finance
	Approval & Re-Certification of EDC CEO & CFO	Governance; Audit & Finance
	Acceptance of 2026 Independent Auditors report & Accountant's Report	Audit & Finance
	Acceptance of 2026 EDC Audited Financials (incl. any potential revisions)	Audit & Finance
April	Minutes of the EDC Annual Board Meeting	
May	Approval of the 2028-2031 EDC Pro-Forma	Audit & Finance
	Approval of the 2026 EDC 990	Audit & Finance
June		
July		
August		
September		
October	Approval of 2028 Membership Tiers	Governance
November	Approval of 2028 EDC Holiday Schedule	Governance
	Approval of 2028 EDC Employee SEP Contributions (% Employer Match)	Audit & Finance
	Approval of 2028 EDC Employee Benefits (EE/ER % Contributions)	Audit & Finance
	Approval of 2028 EDC Employee Salary/Wage Benefits (%/$)	Audit & Finance
	Approval of 2028 EDC Statutory Resolution Schedule	Governance; Audit & Finance
December	Approval of 2028 EDC Board and Committee Meeting Schedule	Governance
	Approval of Revised 2028 Annual Budget	Audit & Finance
As Needed	Approval of revisions to EDC By-Laws	Governance &/or Audit & Finance
	Approval of revisions or new EDC Policies or Procedures	Governance &/or Audit & Finance
	Approval of revisions to Employee Handbook	Governance &/or Audit & Finance
	Approval of disbursement over $10,000	EDC Treasurer
	Approval related to RFQ / Procurement for Contracts exceeding $15,000	Governance &/or Audit & Finance

DRAFT 2027 Economic Development Corporation Meeting Calendar All Meetings Held at EDC Offices, 11 South Street, Suite 201, Glens Falls, NY				
Month	**Audit & Finance Committee** *2nd Tuesday of Each Month @ 4p*	**Governance Committee** *Quarterly 2nd Wednesday @ 9a*	**Executive Committee** *Quarterly 2nd Wednesday @ 7:30a*	**Board of Directors** *3rd Wednesday of Each Month @ 8a*
January	**Tuesday, January 19, 2027**			Wednesday, January 20, 2027
February	Tuesday, February 9, 2027	Wednesday, February 10, 2027		**Wednesday, February 24, 2027**
March	Tuesday, March 9, 2027		Wednesday, March 10, 2027	Wednesday, March 17, 2027
April	Tuesday, April 13, 2027			Wednesday, April 21, 2027
May	Tuesday, May 11, 2027	Wednesday, May 12, 2027		Wednesday, May 19, 2027
June	Tuesday, June 8, 2027		Wednesday, June 9, 2027	Wednesday, June 16, 2027
July	Tuesday, July 13, 2027			
August	Tuesday, August 10, 2027	Wednesday, August 11, 2027		Wednesday, August 18, 2027
September	**Tuesday, September 14, 2027**		Wednesday, September 8, 2027	Wednesday, September 15, 2027
October	Tuesday, October 12, 2027			Wednesday, October 20, 2027
November	Tuesday, November 9, 2027	Wednesday, November 10, 2027		Wednesday, November 17, 2027
December	Tuesday, December 14, 2027		Wednesday, December 8, 2027	Wednesday, December 15, 2027

Does not follow usual meeting caedence.

Meeting date subject to member availability.