

**Procurement-Information:**

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	www.edcwc.org
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	No	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

Procurement Transactions Listing:

1. Vendor Name: Adirondack Technical Solutions

2. Vendor Name: Behan Communications

Type of Procurement: Technology - Consulting/Development or Sup  
 Award Process: Authority Contract - Non-Competitive Bid  
 Award Date: 01/01/2013  
 End Date:

Amount: \$20,601  
 Amount Expended for Fiscal Year: \$20,601  
 Fair market value: \$20,601

Explain why the fair market value is less than the amount:

Type of Procurement: Other Professional Services  
 Award Process: Non Contract Procurement/Purchase Order  
 Award Date:  
 End Date:

Amount:  
 Amount Expended for Fiscal Year: \$8,491  
 Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 5457 State Route 40  
 Address Line2:  
 City: ARGYLE  
 State: NY  
 Postal Code: 12809  
 Plus 4:  
 Province Region:  
 Country: USA

Procurement Description: IT Service

Address Line1: 86 Glen Street  
 Address Line2: PO Box 2077  
 City: GLENS FALLS  
 State: NY  
 Postal Code: 12801  
 Plus 4:  
 Province Region:  
 Country: USA

Procurement Description: PR Marketing

Procurement Transactions Listing:

3. Vendor Name: Camoin Associates

Type of Procurement: Consulting Services  
Award Process: Authority Contract - Competitive Bid  
Award Date: 12/17/2015  
End Date:  
Amount: \$47,533  
Amount Expended for Fiscal Year: \$45,632  
Fair market value:  
Explain why the fair market value is less than the amount:

Address Line1: 120 West Ave.  
Address Line2: Suite #303  
City: SARATOGA SPRINGS  
State: NY  
Postal Code: 12866  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Professional services to facilitate strategic plan update

4. Vendor Name: Harris Beach PLLC

Type of Procurement: Legal Services  
Award Process: Non Contract Procurement/Purchase Order  
Award Date:  
End Date:  
Amount:  
Amount Expended for Fiscal Year: \$23,146  
Fair market value:  
Explain why the fair market value is less than the amount:

Address Line1: 677 Broadway  
Address Line2: Suite 1101  
City: ALBANY  
State: NY  
Postal Code: 12207  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Legal Services

Procurement Transactions Listing:

5. Vendor Name: Keena

Type of Procurement: Other Professional Services  
Award Process: Authority Contract - Non-Competitive Bid  
Award Date: 01/01/2012  
End Date:  
Amount: \$6,000  
Amount Expended for Fiscal Year: \$5,888  
Fair market value: \$6,000

Explain why the fair market value is less than the amount:

Address Line1: 2 Progress Boulevard  
Address Line2:  
City: QUEENSBURY  
State: NY  
Postal Code: 12804  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Payroll Services PEO

6. Vendor Name: Marvin and Company PC

Type of Procurement: Financial Services  
Award Process: Authority Contract - Competitive Bid  
Award Date: 10/20/2015  
End Date: 10/20/2018  
Amount: \$6,000  
Amount Expended for Fiscal Year: \$6,600  
Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 111 Everts Avenue  
Address Line2:  
City: QUEENSBURY  
State: NY  
Postal Code: 12804  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Audit and tax services

Procurement Transactions Listing:

7. Vendor Name: Miles Ahead Communications

Type of Procurement: Other Professional Services  
Award Process: Non Contract Procurement/Purchase Order  
Award Date:  
End Date:  
Amount:  
Amount Expended for Fiscal Year: \$11,857  
Fair market value:  
Explain why the fair market value is less than the amount:

Address Line1: 11 Wellington Drive  
Address Line2:  
City: SARATOGA SPRINGS  
State: NY  
Postal Code: 12866  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Public Relations & Marketing

8. Vendor Name: Mullen Bros. Inc. of North Adams

Type of Procurement: Other Professional Services  
Award Process: Authority Contract - Non-Competitive Bid  
Award Date: 09/09/2016  
End Date:  
Amount: \$7,217  
Amount Expended for Fiscal Year: \$7,217  
Fair market value: \$7,217  
Explain why the fair market value is less than the amount:

Address Line1: 50 Downing Two  
Address Line2:  
City: PITTSFIELD  
State: MA  
Postal Code: 01201  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Moving Services

Procurement Transactions Listing:

9. Vendor Name: R.A. Wiedemann & Associates Inc

Type of Procurement: Consulting Services  
Award Process: Non Contract Procurement/Purchase Order  
Award Date:  
End Date:  
Amount:  
Amount Expended for Fiscal Year: \$16,848  
Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: P O Box 621  
Address Line2:  
City: GEORGETOWN  
State: KY  
Postal Code: 40324  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Consulting Services

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Procurement Transactions Listing:

Additional Comments: