

Procurement Report for Economic Development Corporation - Warren County
 Fiscal Year Ending: 12/31/2022

Run Date: 03/30/2023
 Status: CERTIFIED
 Certified Date : 03/30/2023

Procurement Information:

Question	Response	URL (If Applicable)
1. Does the Authority have procurement guidelines?	Yes	www.edcwc.org
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents, or specifications for procurement contracts?	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a. If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

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Procurement Transactions Listing:

1. Vendor Name	Adirondack Technical Solutions	Address Line1	5457 State Route 40
Type of Procurement	Technology - Consulting/Development or Support	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	ARGYLE
Award Date	1/1/2013	State	NY
End Date		Postal Code	12809
Fair Market Value	\$30,990.00	Plus 4	
Amount	\$30,990.00	Province/Region	
Amount Expended For Fiscal Year	\$30,990.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	IT Service

2. Vendor Name	AdvoKate LLC	Address Line1	333 Glen Street, Suite 201
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	GLENS FALLS
Award Date	9/2/2020	State	NY
End Date		Postal Code	12801
Fair Market Value	\$24,500.00	Plus 4	
Amount	\$24,500.00	Province/Region	
Amount Expended For Fiscal Year	\$24,500.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Social Media management

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3. Vendor Name	Atlas Integrated LLC	Address Line1	1860 Blake Street, Suite B101
Type of Procurement	Technology - Consulting/Development or Support	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	DENVER
Award Date	10/5/2018	State	CO
End Date		Postal Code	80202
Fair Market Value	\$8,485.00	Plus 4	
Amount	\$8,485.00	Province/Region	
Amount Expended For Fiscal Year	\$8,485.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Update of current website ,including improving data collection, connectivity with other social media platforms, compliance .with ADA requirements, service-maintenance

4. Vendor Name	Behan Communications Inc.	Address Line1	136 Glen Street
Type of Procurement	Other Professional Services	Address Line2	Floor 2
Award Process	Authority Contract - Non-Competitive Bid	City	GLENS FALLS
Award Date	8/5/2020	State	NY
End Date		Postal Code	12801
Fair Market Value	\$63,250.00	Plus 4	
Amount	\$63,250.00	Province/Region	
Amount Expended For Fiscal Year	\$63,250.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Public Relation Services

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5. Vendor Name	Harris Beach	Address Line1	677 Broadway Suite 1101
Type of Procurement	Legal Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	ALBANY
Award Date	1/7/2019	State	NY
End Date		Postal Code	12207
Fair Market Value	\$9,753.00	Plus 4	
Amount	\$9,753.00	Province/Region	
Amount Expended For Fiscal Year	\$9,753.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	general legal services

6. Vendor Name	Marvin and Company PC	Address Line1	111 Everts Avenue
Type of Procurement	Financial Services	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	QUEENSBURY
Award Date	9/21/2021	State	NY
End Date	12/31/2024	Postal Code	12804
Fair Market Value		Plus 4	
Amount	\$11,500.00	Province/Region	
Amount Expended For Fiscal Year	\$11,500.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Audit and state filing CHAR

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Additional Comments