

Procurement Report for Economic Development Corporation - Warren County

Fiscal Year Ending: 12/31/2024

Run Date: 04/02/2025

Status: CERTIFIED

Certified Date : 03/19/2025

**Procurement Information:**

Question	Response	URL (If Applicable)
1. Does the Authority have procurement guidelines?	Yes	<a href="http://www.edcwc.org">www.edcwc.org</a>
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	No	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents, or specifications for procurement contracts?	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a. If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

Procurement Report for Economic Development Corporation - Warren County

Fiscal Year Ending: 12/31/2024

Run Date: 04/02/2025

Status: CERTIFIED

Certified Date : 03/19/2025

**Procurement Transactions Listing:**

<b>1. Vendor Name</b>	Adirondack Technical Solutions	<b>Address Line1</b>	5457 State Route 40
<b>Type of Procurement</b>	Technology - Consulting/Development or Support	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	ARGYLE
<b>Award Date</b>	1/1/2013	<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	12809
<b>Fair Market Value</b>	\$20,847.00	<b>Plus 4</b>	
<b>Amount</b>	\$20,847.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$20,847.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	IT Service

<b>2. Vendor Name</b>	Atlas Integrated LLC	<b>Address Line1</b>	1900 Dartmouth Avenue
<b>Type of Procurement</b>	Technology - Consulting/Development or Support	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	BOULDER
<b>Award Date</b>	10/5/2018	<b>State</b>	CO
<b>End Date</b>	12/31/2023	<b>Postal Code</b>	80305
<b>Fair Market Value</b>	\$0.00	<b>Plus 4</b>	
<b>Amount</b>	\$0.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$0.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Update of current website ,including improving data collection, connectivity with other social media platforms, compliance .with ADA requirements, service-maintenance

Procurement Report for Economic Development Corporation - Warren County

Fiscal Year Ending: 12/31/2024

Run Date: 04/02/2025

Status: CERTIFIED

Certified Date : 03/19/2025

<b>3. Vendor Name</b>	Behan Communications Inc.	<b>Address Line1</b>	136 Glen Street
<b>Type of Procurement</b>	Other Professional Services	<b>Address Line2</b>	Floor 2
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	GLENS FALLS
<b>Award Date</b>	8/5/2020	<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	12801
<b>Fair Market Value</b>	\$40,150.00	<b>Plus 4</b>	
<b>Amount</b>	\$40,150.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$40,150.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Public Relation Services

<b>4. Vendor Name</b>	Briana Lyons	<b>Address Line1</b>	114 Grant Avenue
<b>Type of Procurement</b>	Consulting Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	GLENS FALLS
<b>Award Date</b>	4/9/2024	<b>State</b>	NY
<b>End Date</b>	7/19/2024	<b>Postal Code</b>	12801
<b>Fair Market Value</b>	\$8,181.00	<b>Plus 4</b>	
<b>Amount</b>	\$8,181.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$8,181.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Marketing

Procurement Report for Economic Development Corporation - Warren County

Fiscal Year Ending: 12/31/2024

Run Date: 04/02/2025

Status: CERTIFIED

Certified Date : 03/19/2025

<b>5. Vendor Name</b>	Facet Creative Inc.	<b>Address Line1</b>	16631 Nanberry Road
<b>Type of Procurement</b>	Other Professional Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	ENCINO
<b>Award Date</b>	10/1/2024	<b>State</b>	CA
<b>End Date</b>		<b>Postal Code</b>	91436
<b>Fair Market Value</b>	\$5,000.00	<b>Plus 4</b>	
<b>Amount</b>	\$5,000.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$5,000.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Graphic Design/Marketing

<b>6. Vendor Name</b>	Feldman Consulting	<b>Address Line1</b>	14 Granite Lake Drive
<b>Type of Procurement</b>	Consulting Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	GREENFIELD CENTER
<b>Award Date</b>	9/9/2023	<b>State</b>	NY
<b>End Date</b>	12/31/2024	<b>Postal Code</b>	12833
<b>Fair Market Value</b>	\$7,508.75	<b>Plus 4</b>	
<b>Amount</b>	\$7,508.75	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$7,508.75	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Consulting

Procurement Report for Economic Development Corporation - Warren County

Fiscal Year Ending: 12/31/2024

Run Date: 04/02/2025

Status: CERTIFIED

Certified Date : 03/19/2025

<b>7. Vendor Name</b>	Harris Beach Murtha Cullina PLLC	<b>Address Line1</b>	677 Broadway
<b>Type of Procurement</b>	Legal Services	<b>Address Line2</b>	Suite 1101
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	ALBANY
<b>Award Date</b>	1/7/2019	<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	12207
<b>Fair Market Value</b>	\$3,885.50	<b>Plus 4</b>	
<b>Amount</b>	\$3,885.50	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$3,885.50	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	general legal services

<b>8. Vendor Name</b>	Hueston	<b>Address Line1</b>	13230 Ballantyne Corporate Place
<b>Type of Procurement</b>	Technology - Consulting/Development or Support	<b>Address Line2</b>	#208
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	CHARLOTTE
<b>Award Date</b>	1/1/2024	<b>State</b>	NC
<b>End Date</b>		<b>Postal Code</b>	28277
<b>Fair Market Value</b>	\$7,719.00	<b>Plus 4</b>	
<b>Amount</b>	\$7,719.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$7,719.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Update of current website ,including improving data collection, connectivity with other social media platforms, compliance .with ADA requirements, service-maintenance They took over the account from prior vendor - Atlas Integrated

Procurement Report for Economic Development Corporation - Warren County

Fiscal Year Ending: 12/31/2024

Run Date: 04/02/2025

Status: CERTIFIED

Certified Date : 03/19/2025

<b>9. Vendor Name</b>	MMB & Co.	<b>Address Line1</b>	11 British American Blvd
<b>Type of Procurement</b>	Financial Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	LATHAM
<b>Award Date</b>	9/21/2021	<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	12110
<b>Fair Market Value</b>	\$16,000.00	<b>Plus 4</b>	
<b>Amount</b>	\$16,000.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$16,000.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Audit and state filing CHAR. Marvin & Company merged with MMB & Co. in January 2023

<b>10. Vendor Name</b>	Williams Media Group of Buffalo LLC	<b>Address Line1</b>	13230 Ballantyne Corporate Place
<b>Type of Procurement</b>	Technology - Consulting/Development or Support	<b>Address Line2</b>	#208
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	CHARLOTTE
<b>Award Date</b>	4/30/2024	<b>State</b>	NC
<b>End Date</b>		<b>Postal Code</b>	28277
<b>Fair Market Value</b>	\$14,500.00	<b>Plus 4</b>	
<b>Amount</b>	\$14,500.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$14,500.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Website Compliance and Usability Update

Procurement Report for Economic Development Corporation - Warren County

Fiscal Year Ending: 12/31/2024

Run Date: 04/02/2025

Status: CERTIFIED

Certified Date : 03/19/2025

**Additional Comments**