



To: **Governance Committee Members**

Re: **Minutes of June 14, 2023**

Present: Sue Corney – Chair of Committee

Dr. Kris Duffy – Member

Absent: Mike Pratt – Member

Staff: Jim Siplon – President

John Wheatley – Vice President

Diane Dumouchel – Director of Finance & Compliance

On June 14, 2023 the Governance Committee of the Economic Development Corporation was held in person at EDC's office at 11 South Street in Glens Falls. The following items were discussed.

- I. *Welcome & Call to Order:*** Committee Chair Sue Corney welcomed committee members and staff and called the meeting to order at 8:00 a.m.
- II. *Old/New Business:***
 - a.** Minutes: Motion to approve May 10, 2023 meeting minutes by Dr. Duffy; seconded by Chair Corney.
 - b.** EDC Events Update: Jim Siplon updated members on the estimated attendance for the June 15th "Who is Going to do the Work". Concerned that attendance will be impacted by the fact that the Albany Business Review is holding a similar event on the same day. The topic of how to grow the workforce is discussed, particularly re: the barriers to entry into vocational/trades training programs and the incentives to follow a conventional 4-year college path.
 - c.** The committee discussed succession for board members.
 - d.** The committee discussed potential topics for future events.
 - e.** Jim Siplon provided a staffing update. Amy Potter will receive one payment as a contractor for her work wrapping up the June 15th event. Kara Barosi will finishing her contract in June. The EDC has taken on a new summer intern, John Wheatley JR. John's entering his senior year in Communication Studies. He'll be doing social media posts and other marketing tasks
- III. *HR External Support Updates:*** EDC has met with HR Integra to review initial draft handbook. Expect to have a first draft later this week.
- IV. *Goals & Membership:*** The committee discussed the ongoing efforts for continued outreach to businesses to further membership, inclusive of "in-kind" contributions. Staff at the EDC have prepared materials that can be provided to prospective members.

V. **Adjournment:** With no further business to come before the Governance Committee, a motion was made by Dr. Duffy seconded by Chair Corney and carried unanimously to adjourn the meeting at 8:44 a.m.