



**ECONOMIC DEVELOPMENT CORPORATION WARREN COUNTY**  
**GOVERNANCE COMMITTEE MEETING**  
**September 11, 2024 at 9:00 a.m.**  
**Held in person at 11 South Street – Suite 201, Glens Falls NY**

**AGENDA**

**Welcome & Call to Order**

Chair: Sue Corney  
Jim Siplon, President

**EDC Governance Committee Members:**

Chair Sue Corney, Dr. Kris Duffy, Mike McLarty, Melanie Weber

- **Approval of Governance Committee minutes**
  - August 14, 2024 Meeting minutes
  
- **Discussion:**
  1. 2024 EDC – WCLDC Service Provider Agreement
  2. Policy #10 – EDC Defense and Indemnification Policy (as reviewed and approved by the EDC A&F Committee) in conjunction with Service Provider Agreement
  3. Policy #22 - 2025 EDC Membership Policy – includes addendum of new levels/benefits
  4. EDC Policies
    - Discussion of review of the following policies (from distribution at August 14, 2024 meeting)
      - Discretionary Funds Policy – referred to A&F Committee for review
      - Records Retention Policy (includes Retention Schedule for review)
      - Capitalization Policy
      - Sexual Harassment Prevention Policy
      - EDC Effectiveness of Internal Financial Controls – referred to A&F Committee for review
  5. Executive Session – if applicable

**Next meeting: October 9, 2024 at 9:00 A.M.**