



**ECONOMIC DEVELOPMENT CORPORATION WARREN COUNTY
GOVERNANCE COMMITTEE MEETING**

August 14, 2024 at 9:00 a.m.

Held in person at 11 South Street – Suite 201, Glens Falls NY

Join Zoom Meeting:

<https://us02web.zoom.us/j/83184443326?pwd=UUFuZFVRci9JYnNsL3E5Z3ArMFM3dz09>

Meeting ID: 831 8444 3326 / Passcode: 728709

AGENDA

Welcome & Call to Order

Chair: Sue Corney
Jim Siplon, President

EDC Governance Committee Members:

Chair Sue Corney, Dr. Kris Duffy, Mike McLarty, Melanie Weber

- **Approval of Governance Committee minutes**
 - May 8, 2024 Meeting minutes
(Reminder: both the June and July Committee meetings were cancelled)

- **Discussion:**
 1. EDC Marketing & Communications Manager position
 2. Additional Board Member(s) discussion
 3. 2025 Membership Campaign – membership levels
 4. EDC Policies
 - Input from Members: Policy No. 10 – Defense and Indemnification Policy (policy numbers 7, 8, 9 and 11 were referred to A&F Committee for review)
 - Distribution of Policies 12-16 for review
 - Discretionary Funds Policy
 - Records Retention Policy (includes Retention Schedule for review)
 - Capitalization Policy
 - Sexual Harassment Prevention Policy
 - EDC Effectiveness of Internal Financial Controls
 5. Executive Session – if applicable

Next meeting: September 11, 2024 at 9:00 A.M.