



### **Executive Committee Minutes of March 5, 2025 Meeting**

Held in In-Person at EDC Offices - 11 South St, Suite 201, Glens Falls, NY 12801

*And live streamed on YouTube [@WarrenCountyEDC](#) [livestream](#)*

*Present:* Dr. Kris Duffy – Chair  
Kathy Muncil – Vice Chair  
Melanie Weber – Member

*Guests:* Sue Corney – Chair of EDC Governance Committee  
Laura Ladu – Member, EDC Board of Directors

*Staff:* Jim Siplon – President, EDC  
Tricia Hartle – Economic Development Coordinator  
Emily Discenza – Marketing/Communications Manager

On March 5, 2025 the Executive Committee of the Economic Development Corporation was held in person at EDC's office at 11 South Street in Glens Falls. The following items were discussed.

- I. Welcome & Call to Order:** Committee Chair Duffy welcomed committee members and staff and called the meeting to order at 8:01 a.m.
- II. EDC Chair Discussion:** Dr. Duffy addressed the fact that her last day will June 30, 2025 and a succession plan needs to be in place for the next Chair. The next SUNY President will serve in some capacity on the board pursuant to the by-laws but discussion regarding the next Chair should be the focus. Dr. Duffy shared that the Executive Committee would make suggestions to the Governance Committee and at the next Governance Committee meeting this would be discussed.

Kathy Muncil shared her thoughts and recommendations about expanded the seats on the board and Melanie Weber agreed. President Siplon asked Tricia Hartle the current status of board members and seats on the Board. Ms. Hartle shared that there are currently thirteen seats on the board, one of which is currently vacant. Both Ms. Weber and Ms. Muncil asked that the Governance Committee consider adding two more seats to the bylaws and recommending the amendment to the by-laws to the full board at the next board meeting.

- III. *Executive Session:*** The next two items on the agenda contained confidential contractual and personnel issues. Kathy Muncil made a motion to go into executive session; seconded by Melanie Weber at 8:40 a.m.

Motion to adjourn executive session made by Kathy Muncil seconded by Melanie Weber at 9:10 a.m. No decisions made

- IV. *Adjournment:***

With no further business to come before the Executive Committee, a motion was made by Melanie Weber to adjourn; seconded by Kathy Muncil. Motion carried unanimously to adjourn the meeting 9:11 a.m.