



Governance Committee Minutes of January 15, 2025 Meeting

Present: Sue Corney – Chair of Committee
Melanie Weber – Member
Mike McLarty – Member
Dr. Kris Duffy – Member

Staff: Jim Siplon – President, EDC
Tricia Hartle – Economic Development Coordinator
Emily Discenza – Marketing/Communications Manager

On January 15, 2025 the Governance Committee of the Economic Development Corporation was held in person at EDC's office at 11 South Street in Glens Falls. The following items were discussed.

- I. *Welcome & Call to Order:*** Committee Chair Sue Corney welcomed committee members and staff and called the meeting to order at 8:03 a.m.
- II. *Old/New Business:***
 - a. *Minutes:*** November 14, 2025 meeting – motion to approve by Mike McLarty; seconded by Melanie Weber. No discussion; unanimous; motion carries.
 - b. *Establishment of Executive Committee:*** Discussion to recommend to the full board the nomination of a board member to the Executive Committee. Chair Corney and President Siplon discussed prior to the meeting. President Siplon shared that they discussed placing a member who has good standing in the business community and recommended Melanie Weber serve on the Executive Committee. Dr. Duffy agreed that Ms. Weber not only has great business presence but also an economic development background and would be a great asset. Ms. Weber agreed to serve on the Executive Committee rather than the Governance Committee. Motion to approve recommendation of Melanie Weber to the EDC Executive Committee to the full Board made by Kris Duffy; seconded by Sue Corney. No discussion; unanimous; motion carries.
 - c. As Ms. Weber is being recommended to the full board as a member of the Executive Committee, Chair Corney then made a recommendation to the Committee for a replacement for Ms. Weber on the Governance Committee. She will reach out to the**

Board Member and Dr. Duffy made a motion to make a recommendation to the full board to appoint this member to the EDC Governance Committee; seconded by Melanie Weber. No discussion; unanimous; motion carried.

- d.** Review of Policies: Tricia Hartle provided the new Sexual Harassment Prevention Policy to the Committee, recommended by Integra HR. The policy references the State's Sexual Harassment Policy (also updated) that will be incorporated into the Employee Handbook to be updated in Spring. After review of policy, the Committee recommended minor additions to include the policy applying to workforce and Board Members as well as any vendors, et al and going to the full board at the Annual Meeting.
- e.** EDC 2025 Membership Campaign: Tricia Hartle provided a status report on where the 2025 membership campaign stood. Ms. Hartle reported that she routinely sends reminders to all those for renewal membership and asked other staff to reach out to a couple that have not yet responded. Dr. Duffy suggested that during the next campaign, perhaps testimonials for inclusion in outreach would be helpful. President Siplon indicated he would proceed with that during this campaign as well.
- f.** Discussion on Succession Planning: Dr. Duffy reminded the Committee that her term as Interim Chair will end in June 2025. Discussion ensued about possible replacement as Chair or Interim Chair.

III. Executive Session: Not applicable

IV. Adjournment:

With no further business to come before the Governance Committee, a motion was made by Melanie Weber to adjourn; seconded by Mike McLarty and carried unanimously to adjourn the meeting 8:34 a.m.