## Fiscal Year Ending:12/31/2017

Run Date: 03/26/2018 Status: UNSUBMITTED

#### Governance Information (Authority-Related)

Question	Response	URL (if applicable)
<ol> <li>Has the Authority prepared its annual report on operations and accomplishments for the reporting period as required by section 2800 of PAL?</li> </ol>	Yes	www.edcwc.org
2. As required by section 2800(9) of PAL, did the Authority prepare an assessment of the effectiveness of its internal controls?	Yes	www.edcwc.org
3. Has the lead audit partner for the independent audit firm changed in the last five years in accordance with section 2802(4) of PAL?	Yes	N/A
4. Does the independent auditor provide non-audit services to the Authority?	No	N/A
5. Does the Authority have an organization chart?	Yes	www.edcwc.org
6. Are any Authority staff also employed by another government agency?	No	
7. Has the Authority posted their mission statement to their website?	Yes	www.edcwc.org
8. Has the Authority's mission statement been revised and adopted during the reporting period?	No	N/A
9. Attach the Authority's measurement report, as required by section 2824-a of PAL and provide the URL.		www.edcwc.org

# Fiscal Year Ending:12/31/2017

Run Date: 03/26/2018 Status: UNSUBMITTED

## Governance Information (Board-Related)

Question	Response	URL
1. Has the Board established a Governance Committee in accordance with Section 2824(7) of PAL?	Yes	N/A
2. Has the Board established an Audit Committee in accordance with Section 2824(4) of PAL?	Yes	N/A
3. Has the Board established Finance Committee in accordance with Section 2824(8) of PAL?	Yes	N/A
4. Provide a URL link where a list of Board committees can be found (including the name of the committee and the date established):		www.edcwc.org
5. Does the majority of the Board meet the independence requirements of Section 2825(2) of PAL?	Yes	N/A
6. Provide a URL link to the minutes of the Board and committee meetings held during the covered fiscal year		www.edcwc.org
7. Has the Board adopted bylaws and made them available to Board members and staff?	Yes	www.edcwc.org
8. Has the Board adopted a code of ethics for Board members and staff?	Yes	www.edcwc.org
9. Does the Board review and monitor the Authority's implementation of financial and management controls?	Yes	N/A
10.Does the Board execute direct oversight of the CEO and management in accordance with Section 2824(1) of PAL?	Yes	N/A
11.Has the Board adopted policies for the following in accordance with Section 2824(1) of PAL?		
Salary and Compensation	Yes	N/A
Time and Attendance	Yes	N/A
Whistleblower Protection	Yes	N/A
Defense and Indemnification of Board Members	Yes	N/A
12.Has the Board adopted a policy prohibiting the extension of credit to Board members and staff in accordance with Section 2824(5) of PAL?	Yes	N/A
13. Are the Authority's Board members, officers, and staff required to submit financial disclosure forms in accordance with Section 2825(3) of PAL?	Yes	N/A
14.Was a performance evaluation of the board completed?	Yes	N/A
15.Was compensation paid by the Authority made in accordance with employee or union contracts?	Yes	N/A
16.Has the board adopted a conditional/additional compensation policy governing all employees?	No	

## Annual Report for Economic Development Corporation - Warren County

## Fiscal Year Ending:12/31/2017

Board of Directors Listing		
Name Diamond, John	Name	Conover, Ronald
Chair of Board No	Chair of Board	No
If yes, Chair designated By.	If yes, Chair designated By.	
Term Start Date         01/01/2014	Term Start Date	01/01/2017
Term Expiration Date Ex-Officio	Term Expiration Date	Ex-Officio
Title Mayor	Title	County Board Chairman
Has the Board member appointed Yes a designee?	Has the Board member appointed a designee?	Yes
Designee Name Judith Calogero	Designee Name	Harold Taylor
Ex-officio Yes	Ex-officio	Yes
Nominated By Ex-Officio	Nominated By	Ex-Officio
Appointed By Local	Appointed By	Local
Confirmed by Senate?	Confirmed by Senate?	
Has the Board member/designee Yes signed the acknowledgement of fiduciary duty?	Has the Board member/designee signed the acknowledgement of fiduciary duty?	Yes
Complied with training Yes requirement of Section 2824?	Complied with training requirement of Section 2824?	Yes
Does the Board No member/designee also hold an elected or appointed State gove	Does the Board member/designee also hold an elected or appointed State gove	No
Does the Board Yes member/designee also hold an elected or appointed municipal government position?	Does the Board member/designee also hold an elected or appointed municipal government position?	Yes

## Annual Report for Economic Development Corporation - Warren County

## Fiscal Year Ending:12/31/2017

Board of Directors Listing	1	Г <u> </u>	
Name	Amado, Mitch	Name	Fuller, Matthew
Chair of Board	No	Chair of Board	No
If yes, Chair designated By.		If yes, Chair designated By.	
Term Start Date	05/08/2015	Term Start Date	05/08/2015
Term Expiration Date	04/30/2020	Term Expiration Date	04/30/2019
Title		Title	
Has the Board member appointed a designee?		Has the Board member appointed a designee?	
Designee Name		Designee Name	
Ex-officio		Ex-officio	
Nominated By	Local	Nominated By	Local
Appointed By	Local	Appointed By	Local
Confirmed by Senate?		Confirmed by Senate?	
Has the Board member/designee signed the acknowledgement of fiduciary duty?	Yes	Has the Board member/designee signed the acknowledgement of fiduciary duty?	Yes
Complied with training requirement of Section 2824?	Yes	Complied with training requirement of Section 2824?	Yes
Does the Board member/designee also hold an elected or appointed State gove	No	Does the Board member/designee also hold an elected or appointed State gove	No
Does the Board member/designee also hold an elected or appointed municipal government position?	No	Does the Board member/designee also hold an elected or appointed municipal government position?	No

## Annual Report for Economic Development Corporation - Warren County

## Fiscal Year Ending:12/31/2017

Name	Barden, Christopher	Name	Byrne, Jeffery
Chair of Board	No	Chair of Board	No
If yes, Chair designated By.		If yes, Chair designated By.	
Term Start Date	01/01/2016	Term Start Date	05/08/2015
Term Expiration Date	04/30/2018	Term Expiration Date	04/30/2018
Title		Title	
Has the Board member appointed a designee?		Has the Board member appointed a designee?	
Designee Name		Designee Name	
Ex-officio		Ex-officio	
Nominated By	Local	Nominated By	Local
Appointed By	Local	Appointed By	Local
Confirmed by Senate?		Confirmed by Senate?	
Has the Board member/designee signed the acknowledgement of fiduciary duty?	Yes	Has the Board member/designee signed the acknowledgement of fiduciary duty?	Yes
Complied with training requirement of Section 2824?	Yes	Complied with training requirement of Section 2824?	Yes
Does the Board member/designee also hold an elected or appointed State gove	No	Does the Board member/designee also hold an elected or appointed State gove	No
Does the Board member/designee also hold an elected or appointed municipal government position?	No	Does the Board member/designee also hold an elected or appointed municipal government position?	No

## Annual Report for Economic Development Corporation - Warren County

## Fiscal Year Ending:12/31/2017

Name	Siplon, James	Name	Girard, Arleen
Chair of Board	No	Chair of Board	Yes
If yes, Chair designated By.		If yes, Chair designated By.	Other
Term Start Date	01/01/2016	Term Start Date	05/08/2015
Term Expiration Date	04/30/2020	Term Expiration Date	04/30/2019
Title		Title	
Has the Board member appointed a designee?		Has the Board member appointed a designee?	
Designee Name		Designee Name	
Ex-officio		Ex-officio	
Nominated By	Local	Nominated By	Local
Appointed By	Local	Appointed By	Local
Confirmed by Senate?		Confirmed by Senate?	
Has the Board member/designee signed the acknowledgement of fiduciary duty?	Yes	Has the Board member/designee signed the acknowledgement of fiduciary duty?	Yes
Complied with training requirement of Section 2824?	Yes	Complied with training requirement of Section 2824?	Yes
Does the Board member/designee also hold an elected or appointed State gove	No	Does the Board member/designee also hold an elected or appointed State gove	No
Does the Board member/designee also hold an elected or appointed municipal government position?	No	Does the Board member/designee also hold an elected or appointed municipal government position?	No

## Annual Report for Economic Development Corporation - Warren County

## Fiscal Year Ending:12/31/2017

Board of Directors Listing			
Name	Basile, Derek	Name	Strough, John
Chair of Board	No	Chair of Board	No
If yes, Chair designated By.		If yes, Chair designated By.	
Term Start Date	05/01/2017	Term Start Date	01/01/2014
Term Expiration Date	04/30/2021	Term Expiration Date	Ex-Officio
Title		Title	Town Supervisor
Has the Board member appointed a designee?		Has the Board member appointed a designee?	No
Designee Name		Designee Name	
Ex-officio		Ex-officio	Yes
Nominated By	Local	Nominated By	Ex-Officio
Appointed By	Local	Appointed By	Local
Confirmed by Senate?		Confirmed by Senate?	
Has the Board member/designee signed the acknowledgement of fiduciary duty?	Yes	Has the Board member/designee signed the acknowledgement of fiduciary duty?	Yes
Complied with training requirement of Section 2824?	Yes	Complied with training requirement of Section 2824?	Yes
Does the Board member/designee also hold an elected or appointed State gove	No	Does the Board member/designee also hold an elected or appointed State gove	No
Does the Board member/designee also hold an elected or appointed municipal government position?	No	Does the Board member/designee also hold an elected or appointed municipal government position?	Yes

## Annual Report for Economic Development Corporation - Warren County

## Fiscal Year Ending:12/31/2017

Board of Directors Listing	
Name	Duffy, Kristine
Chair of Board	No
If yes, Chair designated By.	
Term Start Date	05/08/2015
Term Expiration Date	04/30/2019
Title	
Has the Board member appointed a designee?	
Designee Name	
Ex-officio	
Nominated By	Local
Appointed By	Local
Confirmed by Senate?	
Has the Board member/designee signed the acknowledgement of fiduciary duty?	Yes
Complied with training requirement of Section 2824?	Yes
Does the Board member/designee also hold an elected or appointed State gove	No
Does the Board member/designee also hold an elected or appointed municipal government position?	No

Fiscal Year Ending:12/31/2017

Run Date: 03/26/2018 Status: UNSUBMITTED

# Staff Listing

Name	Title	Group	Department / Subsidiary	Union Name	Barga- ining Unit	Time/ Part Time	Exempt	Annualized Salary	Actual salary paid to the Individua 1	Over time paid by Authority	Performance Bonus		Other Compensa tion/Allo wances/Ad justments	Total Compens -ation	Individual also paid by another entity to perform the work of the Authority	If yes, Is the payment made by a State or local government
Bartho,	Office	Administrative				PT	No	14,560.00	8,365	0	0	0	0	8,365	No	
Donna	Assistant	and Clerical	1		1	1							1			
Bartholom	CEO/Presid	Executive				FT	Yes	115,305.14	115,305.32	0	0	0	0	115,305.32	No	
ew,	ent															
Edward																
Behlmer,	Recording	Administrative				FT	Yes	45,565.01	45,565	0	0	0	0	45,565	No	
Elaine	Secretary/	and Clerical											1			
	Office															
	Manager															
Switzer,	CFO/Financ	Administrative				FT	Yes	67,467.90	67,467.92	0	0	0	0	67,467.92	No	
Jennifer	ial	and Clerical									1		1			1
	Director															
Wheatley,	Deputy	Executive				FT	Yes	80,758.50	80,758.6	0	0	0	0	80,758.6	No	
John	CEO/VP												1			

Fiscal Year Ending:12/31/2017

No

## Benefit Information

During the fiscal year, did the Authority continue to pay for any of the above mentioned benefits for

#### Board Members

Name	Title	Severance	Payment	Club	Use of	Personal	Auto	Transpo-	Housing	Spousal /		Multi-	None	Other
		Package	for	Member-	Corporate	Loans		rtation	Allow-	Dependent	Assist-	Year	of	
			Unused	ships	Credit				ance	Life	ance	Employ-	These	
			Leave		Cards					Insurance		ment	Benefits	
Diamond,	Board of												X	
John	Directors													
Conover,	Board of												X	
Ronald	Directors													
Strough,	Board of												X	
John	Directors													
Siplon,	Board of												x	
James	Directors													
Girard,	Board of												X	
Arleen	Directors													
Byrne,	Board of												X	
Jeffery	Directors													
Basile,	Board of												X	
Derek	Directors													
Barden,	Board of												X	
Christophe	Directors													
r														
Amado,	Board of												x	
Mitch	Directors													
Fuller,	Board of												x	
Matthew	Directors													
Duffy,	Board of												X	
Kristine	Directors													
Calogero,	Board of	1											X	
Judith	Directors													
Taylor,	Board of	1											x	
Harold	Directors													

# Staff

Name	Title	Severance	Payment	Club	Use of	Personal	Auto	Transpo-	Housing	Spousal /	Tuition	Multi-	None	Other
		Package	for	Member-	Corporate	Loans		rtation	Allow-	Dependent	Assist-	Year	of	
			Unused	ships	Credit				ance	Life	ance	Employ-	These	
			Leave		Cards					Insurance		ment	Benefits	
Bartholome	CEO/Preside												Х	
w, Edward	nt													

#### Annual Report for Economic Development Corporation - Warren County

#### Fiscal Year Ending:12/31/2017

## Subsidiary/Component Unit Verification

Is the list of subsidiaries, as assembled by the Office of the State Comptroller, correct? Yes Are there other subsidiaries or component units of the Authority that are active, not included in the PARIS reports submitted by this Aut No

Name of Subsidiary/Component Unit	Status	Requested Changes

#### Subsidiary/Component Unit Creation

Name of Subsidiary/Component Unit	stablishment	Entity Purpose			
	D	ate			
Subsidiary/Component Unit Termination					
Name of Subsidiary/Component Unit	Termination Date	te Termination Reason Proof of Termin		Proof of Termination	

No Data has been entered by the Authority for this section in PARIS

Fiscal Year Ending:12/31/2017

## Summary Financial Information

#### SUMMARY STATEMENT OF NET ASSETS

Assets	
Current Assets	
Cash and cash equivalents	\$854,225
Investments	\$0
Receivables, net	\$115,820
Other assets	\$6,925
Total Current Assets	\$976,970
Noncurrent Assets	
Restricted cash and investments	\$0
Long-term receivables, net	\$0
Other assets	\$1,807
Capital Assets	
Land and other nondepreciable property	\$271,496
Buildings and equipment	\$82,758
Infrastructure	\$0
Accumulated depreciation	\$71,837
Net Capital Assets	\$282,417
Total Noncurrent Assets	\$284,224
Total Assets	\$1,261,194

Fiscal Year Ending:12/31/2017

Run Date: 03/26/2018 Status: UNSUBMITTED

#### Summary Financial Information

SUMMARY STATEMENT OF NET ASSETS

#### Liabilities Current Liabilities Accounts payable \$13,009 Pension contribution payable \$0 Other post-employment benefits \$0 Accrued liabilities \$0 Deferred revenues \$0 Bonds and notes payable \$0 Other long-term obligations due within one year \$0 Total Current Liabilities \$13,009 Noncurrent Liabilities \$0 Pension contribution payable Other post-employment benefits \$0 Bonds and notes payable \$0 \$0 Long Term Leases Other long-term obligations \$0 Total Noncurrent Liabilities \$0 Total Liabilities \$13,009 Net Asset (Deficit) Net Asset Invested in capital assets, net of related debt \$0 Restricted \$0 Unrestricted \$1,248,185 Total Net Assets \$1,248,185

Fiscal Year Ending:12/31/2017

# Summary Financial Information

	SUMMARY	STATEMENT	OF	REVENUE,	EXPENSES	AND	CHANGE	IN	NET	ASSETS
--	---------	-----------	----	----------	----------	-----	--------	----	-----	--------

0	perating Revenues	
	Charges for services	\$0
	Rental & financing income	\$0
	Other operating revenues	\$695,852
	Total Operating Revenue	\$695,852
0	perating Expenses	
	Salaries and wages	\$350,811
	Other employee benefits	\$38,785
	Professional services contracts	\$49,076
	Supplies and materials	\$8,051
	Depreciation & amortization	\$4,303
	Other operating expenses	\$92,596
	Total Operating Expenses	\$543,622
Oj	perating Income (Loss)	\$152,230
No	onoperating Revenues	
	Investment earnings	\$0
	State subsidies/grants	\$0
	Federal subsidies/grants	\$0
	Municipal subsidies/grants	\$0
	Public authority subsidies	\$0
	Other nonoperating revenues	\$ 0
	Total Nonoperating Revenue	\$0

Fiscal Year Ending:12/31/2017

Run Date: 03/26/2018 Status: UNSUBMITTED

## Summary Financial Information

#### SUMMARY STATEMENT OF REVENUE, EXPENSES AND CHANGE IN NET ASSETS

## Nonoperating Expenses

Interest and other financing charges	\$0
Subsidies to other public authorities	\$0
Grants and donations	\$0
Other nonoperating expenses	\$0
Total Nonoperating Expenses	\$0
Income (Loss) Before Contributions	\$152,230
Capital Contributions	\$0
Change in net assets	\$152,230
Net assets (deficit) beginning of year	\$1,095,955
Other net assets changes	\$0
Net assets (deficit) at end of year	\$1,248,185

# Fiscal Year Ending:12/31/2017

#### Current Debt

Question	Response		
1. Did the Authority have any outstanding debt, including conduit debt, at any point during the reporting period?	No		
2. If yes, has the Authority issued any debt during the reporting period?			

## New Debt Issuances List by Type of Debt and Program

No Data has been entered by the Authority for this section in PARIS

# Fiscal Year Ending:12/31/2017

Run Date: 03/26/2018 Status: UNSUBMITTED

## Schedule of Authority Debt

Type of Debt	Statutory Authorization (\$)	Outstanding Start of Fiscal Year (\$)	New Debt Issuances (\$)	Debt Retired (\$)	Outstanding End of Fiscal Year (\$)
State Obligation					
State Guaranteed					
State Supported					
State Contingent Obligation					
State Moral Obligation					
Authority Debt - General					
<b>Obligation</b> Authority Debt - General Obligation					
Authority Debt - Other					
Authority Debt - Other					
Authority Debt - Revenue					
Authority Debt - Revenue					
Conduit					
Conduit Debt					
Conduit Debt - Pilot Increment Financing					
Other State-Funded					
Other State-Funded					



Annual Report for Economic Development Corporation - Warren County Fiscal Year Ending:12/31/2017 Run Date: 03/26/2018 Status: UNSUBMITTED

Real Property Acquisition/Disposal List

This Authority has indicated that it had no real property acquisitions or disposals during the reporting period.



Fiscal Year Ending:12/31/2017

Run Date: 03/26/2018 Status: UNSUBMITTED

Personal Property

This Authority has indicated that it had no personal property disposals during the reporting period.

## Fiscal Year Ending:12/31/2017

#### Property Documents

Question	Response	URL (if applicable)
1. In accordance with Section 2896(3) of PAL, the Authority is required to prepare a	Yes	www.edcwc.org
report at least annually of all real property of the Authority. Has this report been		
prepared?		
2. Has the Authority prepared policies, procedures, or guidelines regarding the use,	Yes	www.edcwc.org
awarding, monitoring, and reporting of contracts for the acquisition and disposal of		
property?		
3. In accordance with Section 2896(1) of PAL, has the Authority named a contracting	Yes	
officer who shall be responsible for the Authority's compliance with and enforcement		
of such guidelines?		



Fiscal Year Ending:12/31/2017

Run Date: 03/26/2018 Status: UNSUBMITTED

Grant Information

This Authority has indicated that it did not award any grants during the reporting period.



Fiscal Year Ending:12/31/2017

Run Date: 03/26/2018 Status: UNSUBMITTED

Loan Information

This Authority has indicated that it did not award any loans during the reporting period.



Fiscal Year Ending:12/31/2017

Run Date: 03/26/2018 Status: UNSUBMITTED

Bond Information

This Authority has indicated that it did not have any outstanding bonds during the reporting period.

Annual Report for Economic Development Corporation - Warren County

Fiscal Year Ending:12/31/2017

Run Date: 03/26/2018 Status: UNSUBMITTED

Additional Comments: