



Governance Committee Minutes of December 18, 2023 Meeting

Present: Sue Corney – Chair of Committee
Dr. Kris Duffy – Member

Absent: Mike McLarty – Member

Staff: Jim Siplon – President
Tricia Hartle – Economic Development Coordinator

On December 18, 2023 the Governance Committee of the Economic Development Corporation was held in person at EDC's office at 11 South Street in Glens Falls. The following items were discussed.

- I. *Welcome & Call to Order:*** Committee Chair Sue Corney welcomed committee members and staff and called the meeting to order at 8:00 a.m.

- II. *Old/New Business:***
 - a. Minutes:** Draft of November 15, 2023 meeting minutes were before the committee for approval. Motion made to approve by Dr. Duffy; seconded by Chair Corney. No discussion; unanimous; motion carries.

 - b. Board Appointment:** Discussion regarding appointment of potential ORDA member to the EDC Board of Directors ensued. President Siplon and Chair Corney will seek to schedule an in-person meeting with CEO Ashely Walden in January.

 - c. Welcome Luncheon:** Discussion regarding "Welcome" Luncheon of new board members by Governance Committee. The Committee will resurrect the practice of lunching with new board members beginning with Melanie Weber. Tricia Hartle will reach out to schedule in the new year.

 - d. 2024 Membership Campaign:** Tricia Hartle updated the committee on the 2024 EDC Membership Campaign indicating 146 Letters were sent, including renewal enrollment to 50 businesses/organizations and 96 letters to new business/organizations and prior members. She will provide a status report at the board of Directors meeting on the 19th

and follow up at the January meeting for follow-up outreach by board members and staff.

- e. Draft Resolutions: Two resolutions came before the Committee; the first, the proposed 2024 Holiday Schedule for Staff and the second, the 2024 Membership labels (renamed levels). After minor revisions, a motion to advance to the Board of Directors for approval by Dr. Duffy; seconded by Chair Corney and was advanced unanimously.

III. *Adjournment:* With no further business to come before the Governance Committee, a motion was made by Dr. Duffy seconded by Chair Corney and carried unanimously to adjourn the meeting at 11:32 a.m.